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**Functional Series 300
Acquisition and Assistance**

INTERIM UPDATE 06-04

SUBJECT: ADS 302 Additional Help Documents, "Indefinite Quantity Contract IQC Task Order Work Statement Development Checklist" and "Contract Types to Address Global Technical Leadership with Field Support and/or Cost-Contributions"

NEW MATERIAL: The Field Support Task Force composed of representatives from M/OAA, EGAT, GH, the Ombudsman, GC, and HR has developed the subject Additional Help Documents.

EFFECTIVE DATE: 05/11/2006

- ATTACHMENTS:**
1. [Indefinite Quantity Contract IQC Task Order Work Statement Development Checklist](#)
 2. [Contract Types to Address Global Technical Leadership with Field Support and/or Cost-Contributions](#)

POLICY

USAID/General Notice
M/OAA
05/11/2006

Subject: ADS 302 Additional Help Documents "Indefinite Quantity Contract IQC Task Order Work Statement Development Checklist" and "Contract Types to Address Global Technical Leadership with Field Support and/or Cost-Contributions"

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The Task Order Checklist

This document provides a step by step itemized FAR and Agency compliance checklist for Task Order Statements of Work. Its purpose is to create a guide that technical personnel will follow when drafting Task Order work statements and that Contracting Officers and Specialist will use for review of the submitted statements.

The Contract Types Document

This Document identifies various contracting vehicles available to execute Field Support or Cost-Contribution requirements. It explains the advantages and disadvantages for using each listed vehicle.

Feedback and Future Action

We intend to review and revise these additional help documents based on user input and welcome your comments and suggestions using the **FieldSupportComments@usaid.gov** mailbox. This box will be available through 1 Nov 2006.

Point of Contact: Any questions concerning this Notice may be directed to Ann Cataldo, M/OAAP, (202) 712-4866.

Notice 0536

File Name	Notice Date	Effective Date	Editorial Revision Date	ADS CD No.	Remarks
IU3_0604_051206_cd44.doc	05/11/2006	05/11/2006		CD 44	This IU will remain active through November 1, 2006.

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